

<h1 style="text-align: center;">横須賀基地空席広報</h1> <h2 style="text-align: center;">VACANCY ANNOUNCEMENT</h2>		<b>広報番号：</b> Announcement No.	<b>23-SRF-55-04(R)</b>
		<b>募集締切日：</b> Closing Date	<b>25 Jun 04</b>
		<b>発行日：</b> Date of Issue	<b>16 Jun 04</b>
<b>1.職種名 Job title ( 等級 Grade <u>6</u> / 語学等級 LAD <u>3</u> )</b> <b>Safety Inspector #190 (安全検査職)</b> 受諾可能な下位等級 Acceptable Trainee Level: 1-4 <input checked="" type="checkbox"/> 事務系 <input type="checkbox"/> 技能系 <input type="checkbox"/> 保安系 <input type="checkbox"/> 医療系 Administrative      Blue Collar Trade      Security      Medical		<b>募集人数</b> No. of Recruitment  <div style="text-align: center;">1 名</div>	<b>4.募集範囲 Area of Consideration</b> <input checked="" type="checkbox"/> 現 MLC/IHA 従業員 (部隊内) Current MLC/IHA Employee within Activity <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(全在日米軍) Current MLC/IHA Employee Japan Wide <input checked="" type="checkbox"/> 外部 Off Base Applicant
<b>2.部隊 Activity</b> U.S. Naval Ship Repair Facility, Yokosuka (SRF) Safety Office (Code 120) Safety Engineering Section (C121) <b>勤務場所 Work Place:</b> 横須賀市 泊町 Tomari-cho, Yokosuka		<b>5.雇用の種類 Type of Employment</b> <input checked="" type="checkbox"/> MLC <input type="checkbox"/> IHA <input type="checkbox"/> HPT <input checked="" type="checkbox"/> 常用 Permanent <input type="checkbox"/> 限定 Limited Term ( <u>  </u> カ月 Months )	
<b>3.勤務時間 Work Schedule ( 週 <u>4</u> 0 時間制 hrww )</b> <b>勤務日 Work Days:</b> 月曜日から金曜日 Monday - Friday <b>勤務時間・休憩 Work Hours/Recess Period:</b> 0800 – 1645 / 1200 - 1245 <input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input checked="" type="checkbox"/> 出張 Business Travel			
<b>6.職務内容 Duties</b> Inspects buildings, equipment, and work procedures for insuring conformance to safety regulations, detecting and remedying safety hazards, and undesirable conditions and increasing the effectiveness and use of safety features. Prepares report of findings clarifying possible hazards due to unsafe conditions of work area or unsafe acts being committed by employees and making recommendation for corrective action. Promotes safety education, explains and enforces safety codes, rules and regulations through established program selling plan. Investigates work injuries interviewing personnel involved and analyzing accidents to determine real cause. Prepares reports showing causes of accidents and recommending appropriate measuring designed to prevent recurrence. Translates and prepares safety promotional and educational materials such as posters, publications, files and other media or nature suitable for use. Conducts Gas Free Engineering service as a maritime Gas Free Technician. Performs other related or incidental duties as assigned.			
<b>7.資格要件／身体条件 Qualification/Physical Requirements</b> a. One year of specialized technical or administrative work experience equivalent at 1-5 level in the related work. If applicant does not have such specialized experience, possession of Master's Degree in a related field may qualify him/her at 1-6 level. b. Knowledge of regulations of safety and occupational health administration to eliminate or remedy hazardous environmental conditions. c. Skill in operating office automation programs such as MS Word , Access, PowerPoint. d. Ability to speak, read and write English and Japanese at fluent proficiency level (LAD-3). *An applicant who does not fully meet the qualification requirements stated above may be considered at a lower grade level as below. 1-5: One year of clerical or administrative work experience equivalent at 1-4 level in the related work. 1-4: One year of clerical, technical, or administrative work experience in any field. If applicant does not have such work experience, completion of 4-years college/university in a related field may qualify him/her at 1-4 level. *A handicapped applicant may be accepted, depending upon the degree and kind of disability			
<b>英語力 English Language Proficiency :</b> <input type="checkbox"/> 必要なし None <input type="checkbox"/> 初級 Basic <input type="checkbox"/> 中級 Intermediate <input checked="" type="checkbox"/> 上級 Advanced <input type="checkbox"/> 特段の能力 Exceptional			
<b>学歴 Educational Background :</b> N/A		<b>免許証／修了証 License/Certificate Required :</b> N/A	

<b>8.提出するもの Application and Associated Documents</b>		<b>職務状況</b> Working Condition
* <input checked="" type="checkbox"/> 空席応募用紙 Application for Vacancy Announcement (HROY Form 1) <a href="http://hro.cnj.navy.mil">http://hro.cnj.navy.mil</a> * <input checked="" type="checkbox"/> 専門職務経歴書 Resume of Specialized Work Experience (HROY Form) <a href="http://hro.cnj.navy.mil">http://hro.cnj.navy.mil</a> *の記入は Complete * in <input type="checkbox"/> 日本語で Japanese <input checked="" type="checkbox"/> 英語で English <input type="checkbox"/> どちらでも Either <input type="checkbox"/> 修了証／証明書の写し Copy of Certificate <input checked="" type="checkbox"/> 英語の能力を証明書するものの写し Certificate of English Proficiency (Copy) <input checked="" type="checkbox"/> 80 円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cm x 23.5cm) 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and a 80 yen stamp (MPS is unacceptable.)		
<b>問い合わせ先 for Job Inquiries</b> ◎ 担当部署／担当者名 Office/POC 米海軍横須賀基地 艦船修理廠 コード 8 4 0 担当者名 Name : 里見／(高野) 直通 046-816-4553/(4552) (DSN) 243-4553/(4552)	<b>提出先 Office to Submit</b> 〒238-0001 神奈川県横須賀市泊町 1 番地, Box 22 1 banchi Tomari-cho, Yokosuka, Box 22 米海軍横須賀基地統合人事部雇用課 (HRO) CNFJ, HRO C-N132, Box 22 直通 046-816-8152	<b>事務処理欄 For Official Use</b> <b>PD No.:</b> SRF-121-002 PD is accurate and current. <b>Certified by Activity:</b> C840NS HRO: so6/16

応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.  
 提出された応募書類はお返ししません Submitted applications will not be returned.